

Microsoft 365

HOSTWAY MAKES MIGRATION TO MICROSOFT 365 EASY!

Consultation

Step 1

Our specialists will get in touch with you to discuss your unique migration requirements. We'll then create a comprehensive migration plan, tailored to your needs.

Go-Live

Step 4

Once your MX records are changed, your migration email environment will go live and your users can begin using their new email.

Set-Up and Test

Step 2

We'll create new email accounts and mailboxes on your behalf and ask for your verification. Following this, we will perform a verification check to ensure we can connect to your source email.

2nd Migration Pass

Step 5

Following Go Live, we'll perform a second pass migration to ensure all data is migrated and that no emails were left behind.

Migration

Step 3

Our team will seamlessly migrate your live data into your new email environment, with zero downtime and impact to your original source environment.

Sign-off

Step 6

We'll verify your data is migrated and in its proper place. Only after the final Sign-off will the migration be considered complete.

WHY TRUST HOSTWAY WITH YOUR EMAIL MIGRATION



Expertise



Dedicated Migration Team



Customer-First Approach



Certified Gold Microsoft Partner

GET STARTED!

Contact a Hostway Microsoft 365 expert to help you build the perfect solution today.



All of your favorite Office applications, up-to-date and in the cloud.

FAQS - Frequently asked questions about Hostway's Office 365 migration

Q: HOW LONG DOES THE MIGRATION TAKE?

A: Migrations vary in length and can range from a couple of hours to a day to a few days. It depends on a number of factors including network speed of source and destination servers, network latency, number of mailbox items, number mailboxes, mailbox size, size of attachments, number of folders, older versions of Exchange server (ie. 2003) and speed of response time from you. To proceed with migrations please set aside availability for the initial consultation, tests and verifications.

Q: WHAT DO YOU NEED FROM ME TO PROCEED THE MIGRATION?

A: All we need is:

- Admin username and password
- Mailbox usernames and passwords (Mailbox Creation/Migration Template to be provided by migration specialist)
- Source server URL
- Open ports so we can connect to your existing server

To complete the migration you must be able to arrange for DNS updates.

Q: POST MIGRATION, WHAT IS EXPECTED OF ME?

A: After the migration is complete please update or work with your users to update their email profiles on local email clients and mobile devices (Outlook, Apple Mail, Phones, Tablets).

Q: WHAT IS MIGRATED?

- A:
- Microsoft Office 365 - Emails, Calendars, Contacts, Tasks, Journals, Notes
 - Exchange - Emails, Calendars, Contacts, Tasks, Journals, Notes
 - Google App/Email- Emails, Calendar, Contacts
 - Open-Xchange - Email
 - POP/IMAP- Email

Q: WHAT IS NOT MIGRATED?

A: While many items are migrated, there are some that are not migrated because they are not supported by the Destination.

The following are items we do not migrate:

- Items that do not match folder types
- Custom items that do not inherit core system types (eg. True email calendars, contacts, journals, mail notes, or tasks, infopath forms)
- Calendar notifications
- Modified description text or modified attendee list exceptions to recurring meetings
- Customization of individual events in recurring events
- Acceptance status for meeting participants
- Personal distribution lists
- Server-based distribution lists
- Dynamic distribution lists
- Bounce notifications
- RSS feeds
- Mailbox settings, shared settings, delegates, client settings
- Mailbox rules and folder permission settings
- Client side rules
- Personal messaging Resource Management
- Outlook quick steps
- Client side rules
- Linked mailboxes

If needed this data must be manually migrated or re-created.

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